

User Document: How to Access the New Website

1. Important Notice

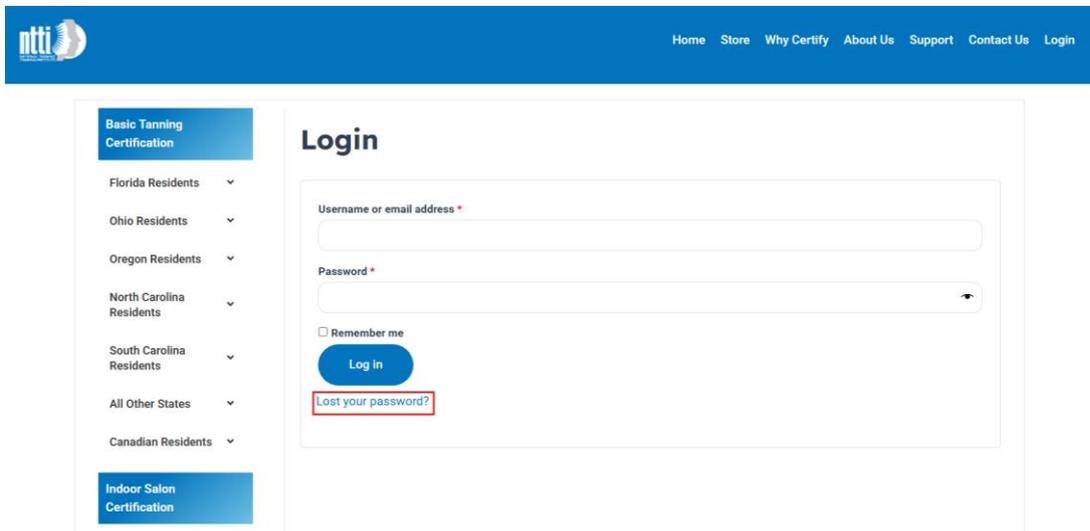
Our website has recently been upgraded to a new platform for a better learning experience. Since your account has been migrated from the old system, your password has been reset for security reasons.

 Before logging in, please reset your password using the steps below.

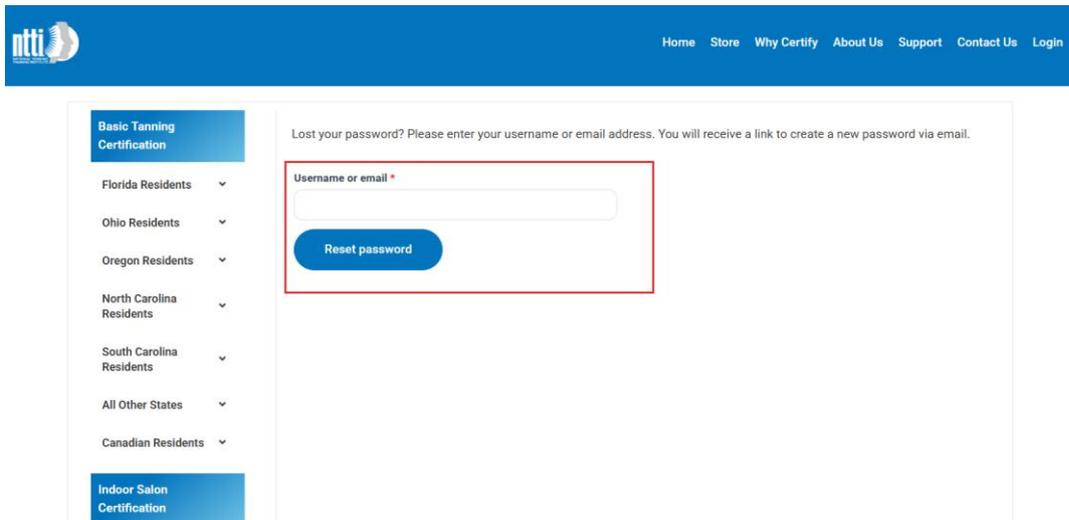
2. Reset Your Password (First Time Login)

1. Go to the Password Reset Page:

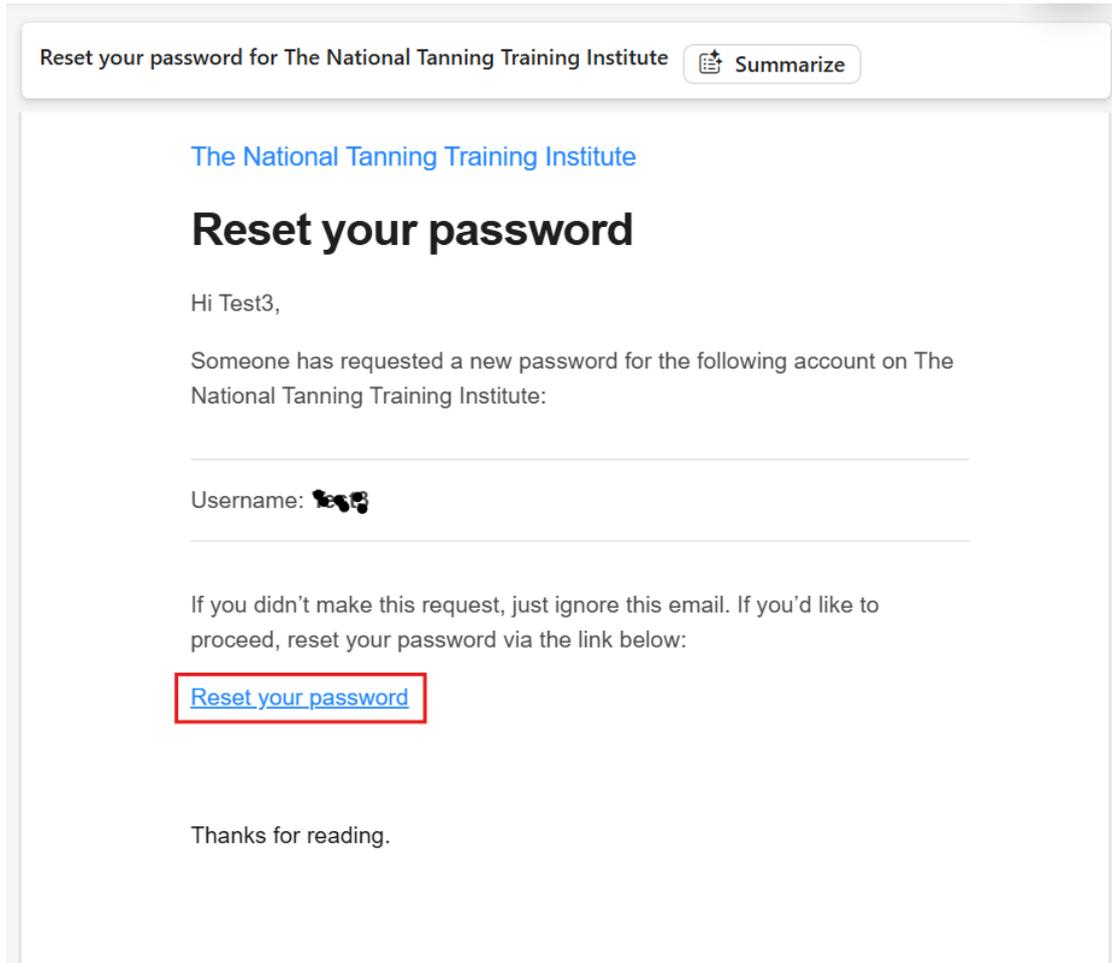
<https://nttistg.wpenginepowered.com/my-account/lost-password/>



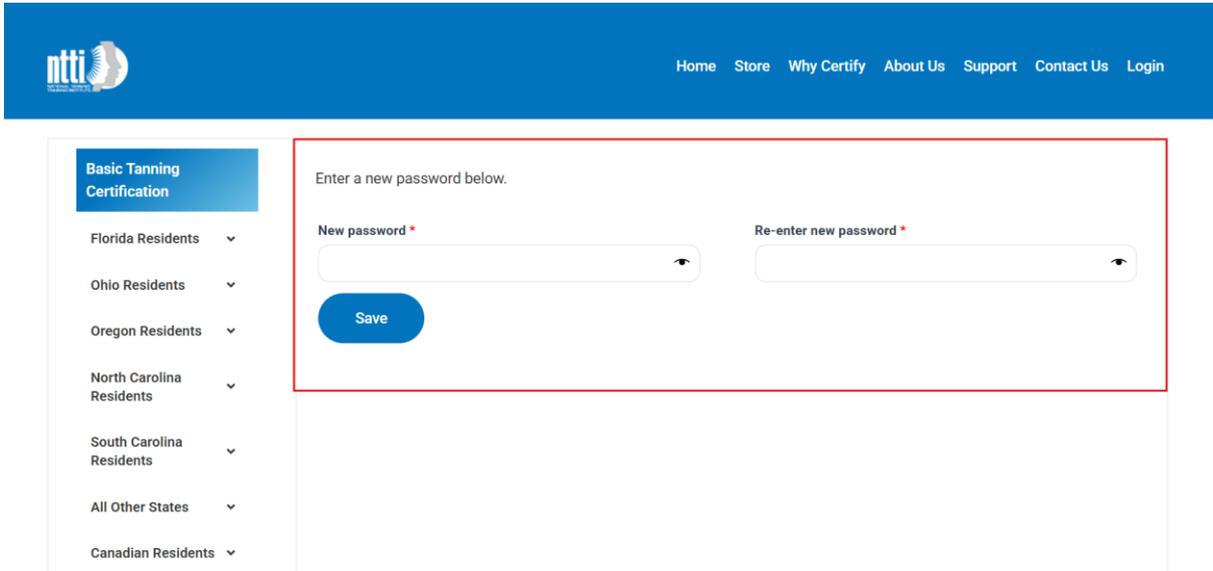
2. Enter your registered email address (the same one you used on the old site).



3. Check your email inbox — you'll receive a password reset link.



4. Click the link and set a new password.



5. Return to the login page and sign in with your new password.



Basic Tanning Certification

- Florida Residents
- Ohio Residents
- Oregon Residents
- North Carolina Residents
- South Carolina Residents
- All Other States
- Canadian Residents

Login

Username or email address *

Password *

Remember me

Log in

[Lost your password?](#)

💡 Tip: If you don't see the reset email, please check your Spam or Junk folder.

3. Logging In

Once your new password is set:

1. Go to <https://nttistg.wpenginepowered.com/my-account/>
2. Enter your email and new password.
3. Click Login to access your dashboard.



Basic Tanning Certification

- Florida Residents
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- Oregon Residents
- North Carolina Residents
- South Carolina Residents
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- Canadian Residents

Login

Username or email address *

Password *

Remember me

Log in

[Lost your password?](#)

4. Viewing Your Courses

After login:

1. Visit My Account → Courses.
2. You'll see all your enrolled courses that were migrated from the old site.
3. Click any course name to view lessons, progress, and quiz results.

The screenshot shows a user profile for Prince Kashap with 1 Course, 1 Completed, and 1 Certificate. The 'Your Courses' section lists 'CANADA Residents Online Course' with a 'COMPLETE' button and a dropdown arrow. A search icon and 'Expand All' button are also visible.

5. Checking Quiz Attempts & Certificates

- Inside each course, go to the Quiz section to view:
 - Attempt history
 - Scores and pass/fail status
- If you've completed a course, you can download your certificate directly from the course page.

This screenshot is identical to the one above, but a red box highlights the 'COMPLETE' button and the dropdown arrow next to the 'CANADA Residents Online Course' entry in the 'Your Courses' section.

Certification

- Salon Operations & Procedures
- Lotions and Skincare
- Introduction to Sunless Tanning
- Sunless Airbrush/HVLP Technician

Regulatory Information

- FDA District Office Addresses
- A Guide to State Radiation Control Offices
- Legislative Hotline Numbers

Business Resources

- Buyer's Guide/Supplier Information

Prince Kashap

Edit profile

1
1
1

Courses Completed Certificates

Your Courses

✓ CANADA Residents Online Course
COMPLETE

COURSE PROGRESS 100% COMPLETE 15/15 Steps

Quizzes	Certificate	Score	Statistics	Date
Canadian Basic				
Indoor Tanning Certification Test		100%	View	February 6, 2026 8:13 am

6. Updating Your Profile

You can update your details anytime:

1. Go to My Account → Edit Account.
2. Update your name, email, or password.
3. Click Save Changes.

The screenshot shows the user's account dashboard. The 'Account details' link in the left sidebar is highlighted with a red box. The main content area shows the 'Account details' form, which is also outlined in red. The form includes the following fields:

- First name ***: Prince
- Last name ***: Kashap
- Display name ***: Prince Kashap
- Email address ***: prince.kashap@ntti.com
- Password change**:
 - Current password (leave blank to leave unchanged):
 - New password (leave blank to leave unchanged):
 - Confirm new password:
- Company Name ***: Stars

A 'Save changes' button is located at the bottom of the form.